

1 April 2020

Dear Councillor

An Extraordinary Meeting of the Town Council will be held at **7:00 pm** on Tuesday 7th April 2020 at Online following the weblink <u>https://us04web.zoom.us/j/5486800405</u>. You are invited to attend for consideration of the matters shown on the agenda

Yours sincerely

Cllr Paul Woodhead Chairman

AGENDA

- 1. Apologies
- 2. Declarations of Interest
- 3. Appointment of interim Responsible Finance Officer pending completion of Recruitment
- 4. To resolve that the public be excluded from the meeting due to the confidential nature of the business to be transacted
- 5. Recruitment Processes and Role Descriptions

Confidential attachments sent directly to Councillors

Pye Green Community Centre Bradbury Lane Hednesford Staffordshire WS12 4EP