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**Hednesford Town Council**

**Council Meeting Agenda**

**Tuesday 13th June 2023 @ 7PM**

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford

The public are invited to attend the meeting in person.

1. **Public Participation**
2. **Apologies**
3. **Declaration of Interest**
4. **Previous Minutes**
5. To review and approve the minutes of the Council Meeting held on Tuesday 16th May 2023
6. **Constitution** 
   * 1. Reminder of Standing Orders – voting 4s – amendment 10b
     2. Reminder Cllrs:
     3. there are no circumstances where an individual Member can issue an instruction to the proper officer or a contractor
     4. All councillors are politely reminded that they hold no influence, remit, or instruction over officers at Hednesford Town Council and should always contact the chief officer in the first instance.
     5. no circumstances where an individual Member can issue an instruction to the proper officer or a contractor
     6. Election of Deputy Mayor
     7. Co-option to vacant position:
        1. Introduction of candidates
        2. Brief overview from candidates
        3. Q&A if applicable
        4. Vote to co-opt candidates and signing of Declaration for co-opted member
     8. Allocation of ward to co-opted Cllrs
7. **Duncan Rollo – CCTV Update**
8. **David Wisehall – Heart of Hednesford Station Adoption Group Presentation**
9. **Finance – completion of year end paperwork**
10. Year End Report
11. Internal Audit Report
12. Sign off of AGAR paperwork
13. Sign off pension additional members
14. **Committee Update**
15. Clarify committee structure – no resolution from 16.05.23
16. Committee membership – nil and void until committee structure resolved
17. Clarify committee membership and initial meeting dates
18. **Motion from Mayor – full council dates**
19. To discuss the possibility of re-scheduling full council meeting dates from the 2nd Tuesday of each month to the first Wednesday of each month
20. **Motion from Cllr Roden – Cllr Surgeries**
21. To agree to re-instate Councillor surgeries at Pye Green Community Centre and at other suitable locations across the Hednesford District based on ward boundaries
22. **Motion from Chief Officer – Community Consultation**
23. To approve community consultation policy
24. **Date of next meeting**
25. Tuesday 13th June 2023 at 7pm