

+



26th July 2023

Dear Councillor,

By order of the Chairman you are hereby summoned to attend an Extraordinary Town Council meeting of Hednesford Town Council to be held **on Tuesday 22nd August 2023 at 7pm** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP for consideration of the matters set out on the attached agenda.

Any Councillor unable to attend should forward their apologies to the Chief Officer or the Chair.

Yours sincerely,

Lindsey Smith

Lindsey Smith

Chief Officer

Hednesford Town Council





Extraordinary Hednesford Town Council Meeting Agenda

Tuesday 22nd August 2023 @ 7PM

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford
The public are invited to attend the meeting in person but there will be no public participation section in this meeting

1. **Apologies**

2. **Declaration of Interest**

3. **Business of Meeting**

Council are to discuss and decide actions for the spend of the CIL (Community Infrastructure Levy) and Prosperity funds. There are deadline spend dates of 31st October 2023 (£15,021.33) and 30th April 2024 (£46,858.94) for CIL and 31st March 2024 (£10,461.80) for Prosperity Funds.

Outputs and Outcomes are in place for both funds. **See appendix a**

The Community Officer is currently carrying out consultation with the community across Hednesford as to their views. The Chief Officer has collated a list of project ideas in response to this. **See appendix b**

4. **Date of next ordinary meeting**

Wednesday 13th September 2023 at 7pm



Appendix a

Community Infrastructure Levy:

The CIL Regulations 2010 (as amended) state that the Local Council must spend the CIL income they received from the District on:

The provision, improvement, replacement, operation, or maintenance of infrastructure;

or

Anything else that is concerned with addressing the demands that development places on an area.

Please view attached Community Infrastructure Guidance for Parish and Town Councils

Prosperity Fund:

The Prosperity Fund can only be used for anything not already accounted for in the 2023/2024 budget and MUST achieve one or more of the following outputs and outcomes:

Outputs:

Number of neighbourhood improvements undertaken (*this could be benches installed or given a new look, or bus shelters etc*)

Amount of public realm created or improved (m2) (*this could be planters installed / hanging baskets / benches / cleaned areas / mowed areas etc*)

Number of local events or activities supported

Number of organisations receiving non-financial support (*this one relates to town centre / high street businesses - for example content or town advertising that may support local businesses*)

Outcomes:-

Number of neighbourhood improvements undertaken

Number of local events or activities supported



Amount of green or blue space created or improved (m2) *(e.g. for blue space - water features)*

Increased footfall *(The Council is in the process of purchasing footfall data to help monitor this)*

Reduced vacancy rates *(vacancy rates are monitored quarterly across Cannock / Hednesford / Rugeley town centres - it would be useful if Bridgtown / Chadsmoor / Norton / Heath Hayes could start to monitor this information for your High Streets too)*

Increased users of facilities / amenities *(increased bookings at community centres for example)*

Improved perception of events *(perhaps will have to survey attendees at events to see if their perception changes as the events progress across the years of the programme)*

Guidance needs to be sought from CCDC for both funds prior to spend



Appendix b

Examples of feedback to date from Community Consultation. A full report will be available for October 2023. Community Consultation is open until end of August 2023.

Community Feedback:

Social groups
Computer skills
Walking group
Parent and toddler groups
Free community activities and events
Intergenerational activities
Afterschool Club
Youth club – 12-16 years olds
Community Greenhouse
Community Booklet/newsletter
More community noticeboards
Invest in young people
Craft Clubs
Improved accessibility
Improved transport
Public toilets
Bus Shelters

Town Traders feedback:

Dedicated town centre officer
Free social media shout outs
Better and clearer town centre signage
Face to face trader forum
Meet the Trader articles

Project Proposals:

Some progression has already been made with those marked with * The Chief Officer and/or Community Officer can provide further information/update at the meeting

*Wooden Bus Shelters – Pye Green Road
Revamp of Cotswold park play area
Dog fouling bin – Pye Green Tower area
Oven at PGCC
*Noticeboards across HTC footprint
Town Centre Signage
*Defibs and Bleed kits
*Glass screen for PGCC reception



- *Support with non-structural redesign/expansion of Hednesford Library
- Support Hednesford Railway Station Adoption group
- *Free Halloween Event - PGCC
- *Free Christmas Event – PGCC
- *Support Miners Memorial group with plants for town centre
- *Repair to flower beds and planters in Market Place
- *Free Playgroup at PGCC
- *Warm Hub/Social hub space at PGCC
- *Free summer activities for children at PGCC
- *Interactive Whiteboard for PGCC – this has been agreed by the fund consultant

