

21/22 - Annual Governance Statement – review of 20/21 Audit Reports Actions

Sandie Morris

21/6/22

20/21 External Audit Report

Complete

Report Income and Expenditure not Receipts and Payments – done, restated 20/21.

Publication of Conclusion of Audit Documents – we will endeavour to comply.

Budget monitoring reports – now presented quarterly and discussed in detail at Finance, Personnel and Operations meetings.

Bank rec – we now use the proforma.

Asset Register – completed – to be reviewed.

The chair acted as RFO – this was incorrect. A councillor acted as RFO, it was not the chair.

Not Complete

Review of Financial Regulations and Standing Orders – staff capacity issues have delayed this to later in 2022.

20/21 Internal Audit Report

Complete

Reporting and publishing list of transactions – this is now happening

Minor errors on VAT return – now corrected and procedures in place for independent review of submissions

Minutes of confidential sessions – this was a glitch due to staffing issues, confidential minutes are now kept.

Review of status of off payroll workers – reviewed and policy in place

No asset register – now in place and due to be reviewed by council

Correct publication of conclusion of audit – published for 19/20 and 20/21

Not complete

Annual review of Risk Assessment and Financial Regulations – as above