

29th November 2023

Dear Councillor,

You are hereby summoned to attend the Town Council meeting of Hednesford Town Council to be held **on Wednesday 6th December at 7pm** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

You are invited to attend for consideration of the matters set out on the attached agenda.

Any Councillor unable to attend should forward their apologies to the Chief Officer or the Chair.

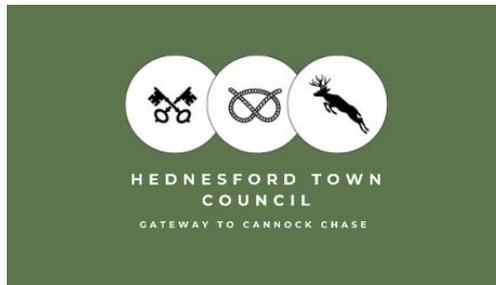
Yours sincerely,

Lindsey Smith

Chief Officer

Hednesford Town Council
Lindsey.Smith@hednesford-tc.gov.uk





Hednesford Town Council **Council Meeting Agenda**

Wednesday 07th December 2023 @ 7PM

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford
The public are invited to attend the meeting in person.

1. Apologies

2. Declaration of Interest

3. Previous Minutes

To review, approve and sign the minutes of the Council Meeting held on Wednesday 1st November 2023.

4. Statement from Chief Officer to Public and Full Council

Polite reminder of Hednesford Town Council's pledge to the National Debate Not Hate Campaign and of the requirements of the Councillor Code of Conduct.

While debate is healthy and disagreements to be expected disrespectful, threatening, aggressive and/or personnel remarks will not be tolerated towards Cllrs, between Cllrs, towards Officers or towards or from members of the public.

5. Public Participation (max 30 minutes)

Public are able to raise any questions, queries, or comments to Full Council.

In accordance with the Standing Orders Members of the public (4i) will raise a hand and wait to be invited to speak by the Chair (4f) each member of the public will be permitted to speak for no longer than 5 minutes (4h) a question shall not require a response at the meeting nor start a debate on the question and will be provided at a later date.

6. Verbal Update from Committee Chairs

Finance, Operations and Personnel
Regeneration and Community
Pye Green Community Centre
Planning

7. Community Officer Update

8. Finance Update

- i. CIL update -St Saviours Bell (1k) South Staffs College (3k), Hednesford Nursery School (10k) – October 2023 funds allocated
- ii. Prosperity fund update – 2k – remaining until March 2024
- iii. Taundry Doors – automatic doors replacement parts quote to be agreed – see quote
- iv. PGCC Heating System – decision to be made on whether to repair or replace -see quote

9. Market

A decision needs to be made on the future coordination of Hednesford Street Market. 3 options to be debated:

- i. Bring the market back 'inhouse' at Hednesford Town Council and be responsible for all aspects of the market. This will require a new part time Officer post
- ii. Outsource the market to a third party by means of a formal tendering process. This will provide Hednesford Town Council with an element of control and input
- iii. Cease the market and all involvement from Hednesford Town Council

10. Budget

Review and consideration of incremental budget proposal for 2024/2025 to inform 2024 precept. See attached documents:

- i. Draft Budget Proposal
- ii. Draft Budget Proposal by cost centre code with comparison to previous budget
- iii. Salaries and proposed split costs
- iv. Council tax charge summary



Please be advised that it maybe necessary to move this agenda item into private and confidential business for some aspects of the budget to be discussed

11. Date of Next Meeting

Wednesday 7th February 2023 at 7pm – Pye Green Community Centre,
Meeting Room 1

Private and Confidential Businesses

12. Local Action Plan Update

To discuss and agree on Vision and Priorities for Hednesford Town Council Local
Action Plan 2023-2027

