

29th August 2024

Dear Councillor,

You are hereby summoned to attend the Town Council meeting of Hednesford Town Council to be held **on Tuesday 03rd September 2024 at 7pm** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

The agenda and any supporting documents are enclosed for your consideration.

If you are unable to attend, please inform the Chair or the Chief Officer.

Yours sincerely,

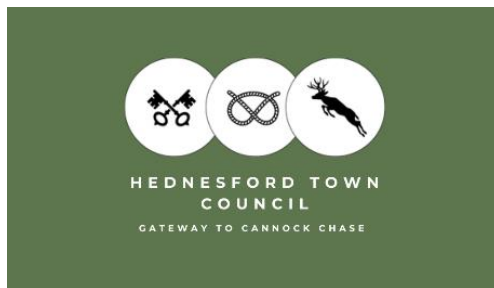
Lindsey Smith

Chief Officer

Hednesford Town Council

Lindsey.Smith@hednesford-tc.gov.uk





Hednesford Town Council **Council Meeting Agenda**

Tuesday 03rd September 2024 @ 7PM

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford
The public are invited to attend the meeting in person

1. Apologies

2. Declaration of Interest

3. Previous Minutes

To review and approve the minutes of the Council Meeting held on 16th July 2024

4. Public Participation (max 20 minutes)

Public are able to raise any questions, queries, or comments to Full Council.

In accordance with the Standing Orders Members of the public (4i) will raise a hand and wait to be invited to speak by the Chair (4f) each member of the public will be permitted to speak for no longer than 5 minutes (4h) a question shall not require a response at the meeting nor start a debate on the question and will be provided at a later date.

Please ensure you leave your name and contact details with the Chief Officer in order for a response to be sent

5. Verbal Update from Committee Chairs

Finance, Operations and Personnel – Cllr Ron Turville

Regeneration and Community – Cllr Ann Turville

Pye Green Community Centre – Cllr Garry Samuels

Planning – Cllr Sheila Cartwright

6. **Finance - Budget 2025/2026** - Call for Council/Committees to submit budget requirements for 2025/2026 to Chief Officer and Finance Officer by 9am on Monday 30th September 2025

Draft budget to be further discussed at FOPS on 16th September 2024 and full council meeting on 15th October 2024

Proposed that final budget is signed off at 26th November 2024 Full Council Meeting

7. **Community Officer Verbal Update**

8. **CAB Q1 Report** – see attached report

9. **Motion from Cllr Ron Turville** - Cllr Ron Turville would like to propose that full council meetings commence at 630pm instead of 7pm

10. **Hednesford Summer Festival update from HIP** – see attached report

11. **Christmas Light Update** – Following a meeting with the Chief Officer and Community Officer Hednesford in Partnership have requested to terminate the Service Level Agreement with Hednesford Town Council due to safety concerns and will no longer be able to deliver the Christmas Light Switch on

Please see attached statement from Hednesford in Partnership

12. **Motion to move to Private and Confidential business – CCTV Contract**

Council to decide if the issue of the CCTV contract is to be heard in public or private and confidential business. If the resolution is passed the public will be asked to leave the meeting

13. **Motion to move to Private and Confidential Business – Finance- Loan – interest v monies held update**

Council to decide if the issue of the loan-interest v monies held is to be heard in public or private and confidential business. If the resolution is passed the public will be asked to leave the meeting

14. **Date of Next Meeting**

Tuesday 15th October at 7pm – Pye Green Community Centre



Items for Proposed Private and Confidential Business

15. Draft CCTV (v2) contract for review

Draft one was rejected by the Chief Officer for non-inclusion of items as outlined in option 3 business case by CCTV

Chief Officer went through Draft 2 with full council on 16th July 2024 and requested that Councillors provide input by 9am on 2nd August 2024 as per email sent out and paper copies available for collection on 18th July 2024

3 Cllrs responded to say they had no objections to draft 2. No further responses were received

Draft 3 to be reviewed by full council before submission to legal team

16. Finance – Loan – interest v monies held cost analysis findings

Following resolution on 16th July 2024 to pay off the PWLB loan a concern with payment of VAT (due to being responsible for the community centre) has presented itself

Finance Officer to provide further overview to ensure that Cllrs are fully informed before final action is taken

Signed:

Date:

