



Pye Green Community Centre Committee Meeting

Tuesday 13th August 2024 at 7pm

Meeting held at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP

Present:

Cllr Garry Samuels (Chair)
Cllr Sheila Cartwright
Cllr Ron Turville

In attendance from Hednesford Town Council:

Lindsey Smith - Chief Officer
Cheryl Kinsella – Finance Officer

Members of the Public:

There was 4 members of the public present

1. Apologies:

Cllr Laura Harrison – personal filters
Cllr Paul Jones – work
Cllr Debbie Cartwright - unwell

2. Declaration of Interest

No declarations received

3. Previous Minutes

Previous minutes from the PGCC Committee meeting held on 11th June 2024 were resolved

Proposed: Cllr R Turville
Second: Cllr S Cartwright
Agreed: 3
Against: 0
Abstain: 0

4. Public Participation

No issues raised from members of the public

5. Lockdown Procedure at PGCC

Chief Officer gave an overview of items for Committee to consider and a lengthy discussion took place with Cllrs stating that safety should not be a secondary consideration or debated

Proposed: Cllr R Turville
Second: Cllr Sheila Cartwright
Agreed: 3
Against: 0
Abstain: 0

Action: To gain quotes and actions and bring to next full council on 3rd September to be resolved

6. Operational/Maintenance Update

- a. Booking Review – Chief Officer gave an update on the latest bookings at the community centre and a demonstration of the new booking system
- b. Q1 Finance Update – noted by committee. No questions or queries
- c. Barriers – committee briefed on the missing barriers following the heating installation and need for the replacement

Proposed: Cllr G Samuels
Second: Cllr R Turville
Agreed: 3
Against: 0
Abstain: 0

Member of public was permitted to speak and advised that there are 4 barriers behind the library which they believe belong to Hednesford Town Council

Action: Officers to contact library for further information and/or obtain quotes for replacement barriers

- d. Light in Men and Disabled Toilets – committee briefed on issue, which is the same issue that occurred in the ladies toilets and which required the sensor to be changed

Proposed: Cllr R Turville
Second: Cllr G Samuels

Agreed: 3
Against: 0
Abstain: 0

Action: Officers to request approved contractor to come in and look at faults in both the men's and disabled toilets

- e. Piano – brief discussion about the piano on function room not being used and being in the way when the hall is hired out

Proposed: Cllr R Turville
Second: Cllr S Cartwright
Agreed: 3
Against: 0
Abstain: 0

Action: Offices to rehome the piano

Further brief discussion about committee wanting the piano to go to a community based group

Proposed: Cllr G Samuels
Second: Cllr R Turville
Agreed: 3
Against: 0
Abstain: 0

Action: Officers to rehome the piano to a community group, care home, school, charity etc... and not to a private household or organisation

- f. Roof – update provided as to the works on the roof at PGCC – commenced 05.08.24 and will be completed by 15.08.24
- g. Storage Lock up – committee given an update that all these works have been completed
- h. Heating, air conditioning, ventilation – committee given an update that all these works have been completed
- i. Damage to carpark wall – committee updated that the previous solution will not be possible due to current slabs being concreted in and of remedial works that have been carried out. A brief discussion followed about alternative solutions including the installation of a metal barrier

Proposed: Cllr R Turville
Second: Cllr S Cartwright
Agreed: 3

Against: 0

Abstain: 0

Action: Officers to cost up the installation of a metal barrier as well as environmentally friendly solutions

- j. Panic Alarm – committee updated that the monitored panic alarm system was installed 13th August 2024 together with an overview on how this will work
- k. Disabled parking bays – committee updated that Facilities are unable to remove the existing painted lines of the car park in order for the new bays to be remarked. Officers requested approval to contact CCDC to see if they can quote for the removal of the paint

Proposed: Cllr R Turville

Second: Cllr G Samuels

Agreed: 3

Against: 0

Abstain: 0

Action – Officers to seek quote from CCDC and bring back to next PGCC committee meeting

- l. Meeting Room 3 - committee updated that works to MR3 are nearly complete. The ceiling is the only outstanding work to be done and will be done so once the roofing works are completed
- m. Cellar Cooler – committee updated that order has been placed and we are awaiting confirmation of an installation date
- n. Hot Water Heater – committee updated that previous quote was deemed too high and that alternative quotes are being sourced
- o. Phone Lines – committee updated that the issues with the phone lines has now been resolved
- p. Resignation – committee updated that Weekend Facilities Officer has resigned from the post and that the job advert has gone out for the replacement officer. Closing date 9am on 16th August. Interviews 22nd August

7. Events at PGCC

- a. Cllr G Samuels gave an update on the fish and chips quiz evening
- b. Chief Officer updated that the Dementia UK event that took place on 23rd July 2024 at the community centre – An Evening with Dennis Mortimer – raised £200.00

9. Date and Time of next meeting

Tuesday 8th October 2024 at 7pm

Meeting closed at 7:59pm

Signed (Chair of PGCC Committee):

Date:

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