



24<sup>th</sup> November 2023

Dear Councillor,

A meeting of the Planning Committee Meeting will be held **at 10am on Thursday 30<sup>th</sup> November 2023 in Meeting Room 1** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

You are invited to attend for consideration of the matters shown on the attached agenda.

Please can you inform the Chair or Proper Officer if you are unable to attend.

Yours sincerely,

*Lindsey Smith*

Lindsey Smith  
Chief Officer  
Hednesford Town Council

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**Hednesford Town Council**  
**Planning Committee Meeting**

**Thursday 30<sup>th</sup> November 2023 at 10am at PGCC**

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford  
The public are invited to attend the meeting in person.

1. **Apologies**

2. **Declarations of Interest**

3. **Minutes**

To review and approve the minutes from the previous Planning Committee meeting on 26<sup>th</sup> October 2023

4. **Council Protocol**

Reminder from Chief Officer of Debate not Hate, Standing Orders and Committee Delegations

5. **Public Participation (30 minutes maximum)**

- a. Public are able to raise any questions, queries, or comments to the Committee. Member of the public will raise a hand and wait to be invited to speak by the Chair of the Committee. Each member of the public will be permitted to speak for no longer than 5 minutes.

6. **Potential Conflicts of Interest**

- a. Cllr Jagger statement

7. **Vacant Position**

A proposal, seconder and formal vote needs to take place before Cllr S Cartwright is able to sit upon the Planning Committee

## **8. Local Planning Applications**

- a. Review and comments of latest planning applications -please ensure you have reviewed the applications prior to the committee meeting.

<https://planning.agileapplications.co.uk/cannock>

CH/23/0383 – Tomkinson Road, Hednesford, WS12 4XD – part conversion of garage to habitable use including internal alterations and creation of additional parking space

## **9. Development of Local Action Plan**

- a. Review and development of draft local action plan

## **10. Motion to appointment Chief Officer to Local Action Plan Working Group**

## **11. Date of next meeting**

Thursday 28<sup>th</sup> December 2023 at 10am – Committee may consider cancelling due to the Christmas break and reconvening on 25<sup>th</sup> January 2024 at 10am