



Hednesford Town Council
Regeneration and Communities Committee Meeting

Tuesday 25th October 2022, 5PM

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford

The public are invited to attend the meeting in person.

The meeting will live stream on the Council Facebook page

Present:

CLlr Paul Woodhead

CLlr Darrell Mawle

CLlr Mandy Dunnett

In Attendance: Officers: Lindsey Smith (Chief Officer) Matthew Johnson (Community Officer),
1 member of the public

1. Public Participation

Hednesford in Partnership provided an update on work and projects they are involved with:

Extended invitation to local Cllrs, representatives, and residents to join the Lions on 9th November for a short ceremony to mark the 100th anniversary of the war memorial. It is a project they have been working on for the past 2 years and are looking forward to unveiling a special project

They are working with Community Officer, Matthew Johnson, on the Hednesford Christmas Lights switch on. Next meeting regarding the planning for this is Wednesday 26th October. Lots of schools are getting involved and traders are requesting to book market stalls. The Community Officer has put in the road closures and will liaise with the Council to distribute notices to residents and businesses

Hednesford in Partnership put a call out for any volunteers who maybe able to help and support with the events

They are already starting the planning for the Summer festival 2023 and are applying for funding. 2022 was a great success and anything that Hednesford Town Council can do to support the event in 2023 will be greatly appreciated

£1.000 has been raised to date to cover the cost of the disabled toilet that was vandalised at the Summer 2022 event and Hednesford in Partnership are liaising with Police to ensure incidents such as this do not happen again

Hednesford in Partnership have lots of ideas for events if more support was available

Cllr Woodhead thanked Hednesford in Partnership for all their hard work

2. Apologies

No apologies were received

Cllr Crabtree was absent from the meeting

3. Declarations of Interest

None declared

4. Minutes

To review and approve the minutes of the PGCC Committee meeting held on 13th June 2022. Due to the meeting being an informal catch up no minutes were taken

5. Recruitment of Regeneration Officer and Market Assistant

Cllr Woodhead provided an update. Market management is made up of 2 roles and Market Assistant role has not been re-recruited since the post became vacant in June/July 2022. The market is understaffed and will need this role filling. The Regeneration Officer post should hopefully be out to recruitment prior to Christmas 2022 and once the Responsible Finance Officer post has been recruited to

Cllr Woodhead informed that Cllr Jones reviewed the Regeneration Officer role and the job specification is completed

6. Priorities for the Community Officer

Community Officer has increased hours from 15 to 22.5 hours a week

Community Officer, Matthew Johnson, provided an update on his priorities for the coming weeks:

Community Grant has been launched with successful groups being submitted to full council next week for approval. Support is being given to other groups who were not successful to rebid for the grant or to provide other assistance as appropriate

The Community Officer extended his thanks to Cllr Jagger for her help and expertise in supporting the co-ordination of the Remembrance events on 11.11.22 and 13.11.22. Publicity for these events goes out next week

The Community Officer informed of the Heritage Community Event at Pye Green Community Centre on 22nd January 2023 from 11am and 3pm. Whilst the event is still in its planning stage its aims are to re-engage with the community, share the rich history of Hednesford as well as being able to gain help and assistance in documenting the items that the Town Council have in its possession. Free support is being brought in from museums

The Community Officer is working on a Volunteer policy which will be taken to full Council in December, is supporting the Hednesford Christmas Light Switch on event, and is working to relocate an AED device (Community Heartbeat) within Anglesey Gardens

Cllr Woodhead commented about the Community Grants and informed that unspent monies from last year have been carried forward and there is an additional £6,000 that can be allocated. To request for Full Council approval to run another round of applications in February 2023

Cllr Woodhead suggested live streaming the Remembrance Event as this has been done in the past

Cllr Woodhead informed that timelines need putting in place to look at producing another Hednesford Life. The Council are contracted to produce 4 a year but due to pressures on officers and staffing we need to be realistic when this can happen. It would be good to have one out prior to Christmas but if this is unrealistic to look for January 2023. Community Officer informed that there are lots of articles that can be used. To review the position in November's meeting

Cllr Woodhead enquired about the Heritage event at Pye Green Community Centre and the importance of linking in with other organisations. Community Officer informed that these networks are already being made and how important it is to know the story of the objects held at the Town Council

7. Farmers and Craft Market

Cllr Woodhead advised of the next date of the market and informed of entertainment booked to attend

Cllr Dunnett enquired if this information was on social media and was advised that postings had gone out

Market Manager is on leave so local Cllrs are staffing the market this month

No entertainment currently booked for November market, but Father Christmas is booked to attend the Christmas market. Cllr Woodhead asked for ideas and suggestions for the November market and confirmed that entertainment costs are covered from the income from the market

Cllr Woodhead confirmed that the Christmas decorations will be in place for the Christmas market but not the November market as time is needed to remove the Remembrance decorations

Cllr Woodhead and Cllr confirmed that the market subcommittee is to be established and will report into the Regeneration and Communities Committee

8. Forthcoming Community Events – Remembrance; Christmas

The information regarding the upcoming events have already been updated upon in the public participation section and the update from the Community Officer

9. Update on Other Projects

Cllr Woodhead advised on the Wayfinding project, which is being delivered in partnership with CCDC, SCC, Inspiring Healthy Lifestyles and Hednesford Town Council for residents of Hednesford North to encourage them to be active and to access Cannock Chase and how to utilise the Heritage trail to also bring visitors to the Chase into Hednesford Town and access the facilities. The project is being overseen by the Community Officer.

Cllr Woodhead informed that some CIL monies have been awarded/approved to provide orientation boards which will link into the Cannock Can app. Proposed artwork for the town centre is on hold until the new Regeneration Officer is in post

10. Budget for 2023/23

Cllr Woodhead stated that the committee needs to start and consider spend and budget for 2023/2024. Review what monies have been spent to date, what need/want to spend money on and to prioritise. Budget needs submitting in February 2023 (precept)

11. Date of Next Meeting

Tuesday 29th November 2022

Meeting closed at 5:45pm