



MINUTES OF FULL COUNCIL MEETING OF HEDNESFORD TOWN COUNCIL

Tuesday 27th November 2024 at 6:30 PM

Meeting held at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP

Present:

Cllr Alan Pearson (Chair)
Cllr Ronald Turville (Deputy Chair)
Cllr Ann Turville
Cllr Sheila Cartwright
Cllr Arthur Roden
Cllr Shirley Pearson

In attendance from Hednesford Town Council:

Lindsey Smith – Chief Officer
Cheryl Kinsella – Finance Officer
John Manning – Project Support Officer

Members of the Public:

There were 9 members of the public present

1. Apologies:

Cllr Debbie Cartwright – illness
Cllr Paul Jones - illness
Cllr Garry Samuels – District Meeting

2. Declaration of Interest

Cllr S Cartwright declared an interest for agenda item 13 due to being a district Councillor

Cllr G Samuels declared an interest for agenda item 13 due to being a district Councillor

3. Previous Minutes

The Minutes of the Full Council Meeting held on 15th October 2024 were reviewed and approved.

Proposed: Cllr A Pearson
Second: Cllr R Turville

Agreed: 6
Against: 0
Abstain: 0

4. Public Participation

MOP raised concerns about the ongoing proposals by Cannock Chase District Council to close the Museum of Cannock Chase and Prince of Wales Theatre and requested more information about the costs involved with the Prince of Wales Theatre

MOP raised concerns that updates provided by Committee Chairs were not acceptable updates

5. Constitution

Chief Officer confirmed the resignation of Laura Harrison and advised that the vacancy is to be filled by the co-option process

6. Finance

- a. RFO updated that following advise from a VAT expert that calculation for the exceptional year are within guidelines and confirmed that the VAT will be repaid to Hednesford Town Council
- b. Proposed: Cllr A Pearson
Second: Cllr S Cartwright
Agreed: 6
Against: 0
Abstain: 0

Action: Council resolved to accept fixed price 3 year deal to instruct Black Rose to carry out the internal audit

- c. RFO updated on the latest finding, and works/quote required, with regards to the roof at PGCC

Proposed: Cllr A Pearson
Second: Cllr A Turville
Agreed: 6
Against: 0
Abstain: 0

Action: Quote approved for additional works to be completed on the roof at PGCC

- d. Proposed: Cllr A Pearson
Second: Cllr R Turville
Agreed: 6
Against: 0
Abstain: 0

Action: Council approved maintenance contract for the bar cellar, air conditioning units, air recirculation and vents

- e. Proposed: Cllr A Turville
Second: Cllr S Cartwright
Agreed: 6
Against: 0
Abstain: 0

Action: Council approved quote for the replacement of the front automatic doors switch

- f. Budget for 2025/2026 was reviewed. It was requested that 4 wreaths instead of 2 were ordered for Remembrance. RFO advised that due to the change in NI contributions that some adjustments have had to be made to bring the precept to within 3% increase

Proposed: Cllr R Turville
Second: Cllr S Cartwright
Agreed: 6
Against: 0
Abstain: 0

Action: 2025/2026 budget agreed

18:58 - Cllr Garry Samuels arrived at the meeting

- g. Chief Officer updated on the latest with UKSPF and put forward idea of installing Grit Bins at key locations following a request from Cllr Samuels. A discussion followed regarding the provision of grit bins and the need to gather further information

Agreed: Cllr A Pearson
Second: Cllr S Cartwright
Agreed: 6
Against: 1
Abstain: 0

Action: Officers to gain further costings

7. Verbal Update from Committees/Officers

- a. Finance, Operations and Personnel

Cllr G Samuels updated that the last committee meeting was regarding the budget and the next meeting is 2nd December 2024

b. Regeneration and Community

Cllr A Turville reminded that the Christmas Light Switch on is scheduled to take place on 7th December and the next meeting is 3rd December 2024

c. Pye Green Community Centre

Cllr G Samuels informed that the next Fish and Chip Quiz is 30th November 2024 and that the next meeting is 10th December 2024

d. Planning

Cllr A Peason advised that due to consultation deadlines that informal visits were carried out to various sites as the deadlines feel before the next planning meeting at HTC. Cllr A Pearson reminded that HTC are only a consultee and not a decision maker. The next meeting is 7th January 2025

8. Verbal Update from Project Support Officer

3 noticeboards have now been installed plus replacement at PGCC

S106 action for the bus shelter on Pye Green Road has been completed

Project Support Officer asked who was responsible at District for S106 and infrastructure projects and asked District Cllrs for support in obtaining this information

Action: Cllr G Samuels to and Cllr A Pearson to find this contact information for Project Support Officer

Update provided on the S106 bus shelter opposite Tudor Road. Developer has until April 2025 to break ground and no work can commence on the shelter until the land has been broken

A review of the bus shelters across Hednesford Town Council area has been completed. 3 are flagged as needing replacing. In principal District have agreed to HTC carrying out any works but awaiting further answers from District. Project Support Officer will bring any costs back to Council at a later date

Updates provided on Mind Your Local Business, Neighbourhood Improvement project, planting of the Oak Trees, installation of flagpole, colliery bricks and Cotswold Road Park playing field for which Project Support Officer requested direction from Council and next steps

A discussion followed about Cotswold Road playing field and next steps

Action: HTC would like to look further into this and to see if can find a contact at County Council

9. Verbal Update from Community Officer

Chief Officer provided verbal update on behalf of Community Support Officer

10.Motion from Community Officer

Proposed: Cllr A Pearson
Second: Cllr A Roden
Agreed: 7
Against: 0
Abstain: 0

Action; Council agreed for The Hub @Pye Green to use the function room free of charge if current funding bid is unsuccessful

11. Q2 Citizens Advice Report

Proposed: Cllr A Pearson
Second: Cllr G Samuels
Agreed: 7
Against ; 0
Abstain: 0

Action: Report accepted and release of next payment agreed

12. Government Consultation

Chief Officer asked Council to note the request for Cllrs to take part in Government consultation regarding remote meetings and proxy voting

13. Motion to move to private and confidential business

Proposed: Cllr A Pearson
Second: Cllr A Turville
Agreed: 5
Against: 0
Abstain: 2

Cllrs G Samuels and Cllr C Cartwright left the meeting

14. Date of next meeting

Tuesday 4th February 2025 at 630pm

Private and Confidential

Council discussed requirements for CCTV reporting from CCDC

Proposed: Cllr A Pearson

Second: Cllr R Turville

Agreed: 5

Against: 0

Abstain: 0

Action: Chief Officer to liaise with CCDC for implementation of new reporting format

The meeting closed at 8:25pm

Signed:

Dated:

Draft