

09<sup>th</sup> October 2024

Dear Councillor,

You are hereby summoned to attend the Town Council meeting of Hednesford Town Council to be held **on Tuesday 15<sup>th</sup> October 2024 at 630pm** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

The agenda and any supporting documents are enclosed for your consideration.

If you are unable to attend, please inform the Chair or the Chief Officer.

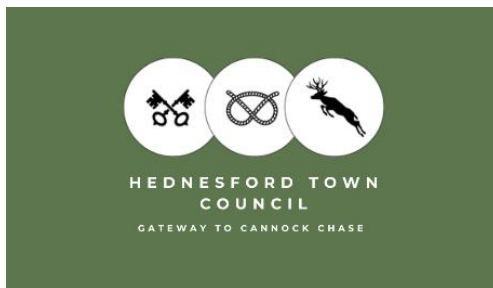
Yours sincerely,

*Lindsey Smith*

Chief Officer

Hednesford Town Council  
[Lindsey.Smith@hednesford-tc.gov.uk](mailto:Lindsey.Smith@hednesford-tc.gov.uk)





## **Hednesford Town Council** **Council Meeting Agenda**

**Tuesday 15<sup>th</sup> October 2024 @ 630pm**

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford  
The public are invited to attend the meeting in person

**1. Apologies**

**2. Declaration of Interest**

**3. Previous Minutes**

To review and approve the minutes of the Council Meeting held on 3<sup>rd</sup> September 2024

**4. Public Participation (max 20 minutes)**

Public are able to raise any questions, queries, or comments to Full Council.

In accordance with the Standing Orders Members of the public (4i) will raise a hand and wait to be invited to speak by the Chair (4f) each member of the public will be permitted to speak for no longer than 5 minutes (4h) a question shall not require a response at the meeting nor start a debate on the question and will be provided at a later date.

Please ensure you leave your name and contact details with the Chief Officer in order for a response to be sent

**5. Community Art Presentation from Inspiring Healthy Lifestyles (IHL) – 10 minutes**

Following approval from full council to utilise money from the UK Shared Prosperity Fund (UKSPF) IHL to present community art idea(s) to full council for consideration and approval

**6. Finance**

- a. AGAR Completion 23/24



- b. Q2 Finance Summary Budget position 24/25
- c. Q2 Payments £500 plus 24/25
- d. Q2 CIL Funding Tracker 24/25
- e. Q2 S.137 payments 24/25
- f. Prosperity Fund – UKSPF update and alternative suggestions for spend due to some of the agreed actions no longer being feasible - supporting information to follow and to link in with Project Support Officer update

## **7. Verbal Update from Committees/Officers**

Due to a full agenda items have been grouped under committee remits to aid clarity and discussion

### **Finance, Operations and Personnel (FOP) – Cllr Ron Turville**

- a. Extraordinary Meeting to discuss the budget for 25/26 has been called for 17<sup>th</sup> October at 10am at PGCC
- b. Propose to increase the number of available committee positions from 6-7 – Council to discuss and action as appropriate
- c. Discussion requested regarding the potential purchase of a Deputy Chair Chain and action as appropriate
- d. Update from Community Officer on 2024 Community Grants and how the funds have been utilised by organisations
- e. To approve Social Media Policy
- f. To approve Dealing with Abusive, Persistent or Vexatious Complaints and Complainants Policy – formatting and branding will be completed once approved

### **Regeneration and Community – Cllr Ann Turville**

- a. Next meeting 22<sup>nd</sup> October at 630pm



- b. Update on Christmas Event in Hednesford
- c. VE Day event May 2025 – proposed by CCDC to utilise Prosperity Funding
- d. Update from Project Support Officer on ongoing projects
- e. Motion from the Project Support Officer

### Illegal Parking on Market Street

#### Background

At a meeting of the full Council on 7<sup>th</sup> February 2024, District Councillor D Mawle read out a statement on behalf of Friends of Hednesford, Miners Memorial Group, Friends of Hednesford Library, shop keepers, shoppers and residents. Cllr D Mawle passed supporting letters to the Chief Officer. The issues are created with parking on the kerb and pavements, resulting in people with pushchairs and in wheelchairs being forced onto the road.

Cllr D Mawle suggested that the existing bollards could be moved.

#### Approach

The approach to resolving the issue can be categorised under two headings -

#### Prevention

We have investigated moving the existing bollards outside 51-63 Market Street closer to the edge of the pavement to prevent parking.

Staffordshire County Council (SCC) have confirmed the land on which the bollards are sited is privately owned. We would therefore need the landowner's permission to move the bollards. To cover the possibility of the landowner not granting permission to move the existing bollards, two quotes have been obtained. SCC provided a recommended, highways approved, company to quote.

#### Option 1

- Supply and install 18no Broxap Blackburn cast iron bollards in footway as discussed at site meeting
- Works to be carried out on Sundays
- Traffic Management @ £1,950.49
- Permit to Dig @ £409.32



- Admin costs @120.50

The price for the above would be **£9,400.25 excl. VAT (£11,280.30 inc. VAT)**

#### Option 2

- Take up existing bollards and reinstall 500mm from kerb face as per highway specifications
- Reinstatement of original paving with cold lay tarmac as existing pavers cannot be identified
- Any pavers broke during removal of bollards will be reinstated with cold lay tarmac
- All works to be carried out on Sundays
- Traffic Management @ £3,427.78
- Permit to Dig @ £409.32
- Admin costs @120.50

The price for the above would be **£10,031.38 excl. VAT (£12,037.66 inc. VAT)**

Both of the above quotes may be increased if the suspension of parking bays are required.

#### Deterrent

To attempt to deter the illegal parking, we have worked with SCC to repaint the 'no loading' markings all along the Market Street pavement. This was completed in September 2024.

We have also posted on the Town Council Facebook page the online process of reporting any illegal parking to SCC's Clear Streets Team. We will also include the process on posters. A sufficient volume of reported issues may result in an increased presence of Civil Enforcement Officers

#### Motion

Full Council are asked to approve in principle the cost of siting bollards nearer the edge of the pavement and direct the Officers to pursue a solution. The final quotation is to be brought back the Full Council for their approval.

Full Council are asked to confirm which budget stream is to be used.



f. Motion from the Project Support Officer

Colliery Bricks in Anglesey Gardens

Five of the bricks denoting the names of local collieries have been damaged.

The company who originally made the bricks have quoted £78 per brick, including VAT.

Motion

Full Council are asked to approve **£390** to replace the five damage bricks

Full Council are asked to confirm which budget stream is to be used.

**Pye Green Community Centre – Cllr Garry Samuels**

a. Next meeting 10<sup>th</sup> December 2024

b. Motion from PGCC for full council to continue to approve the free use of the function room for the delivery of Fish and Chip Supper Quizzes on 11<sup>th</sup> October and 30<sup>th</sup> November 2024

**Planning – Cllr Alan Pearson**

a. Cllr Alan Pearson has taken over the Chair of the Planning Committee

b. Cllr Garry Samuels has resigned from the Planning Committee

c. Cllr Shirley Pearson has been voted onto the Planning Committee on 18<sup>th</sup> September 2024

d. Next meeting 5<sup>th</sup> November 2024

8. **Ditch the Blade** - Cllr Ron Turville would like to discuss this topic and the possibility of installing a collection point within Hednesford/PGCC – for further information – [#DitchTheBlade | Staffordshire Police](#)

9. **Communication** – Cllr Garry Samuels would like to open an discussion on how to strengthen communication channels with the non-digital community



**10. Motion to move to Private and Confidential business – CCTV Contract**

Council to decide if the issue/update on the CCTV contract is to be heard in public or private and confidential business. If the resolution is passed the public will be asked to leave the meeting

**11. Motion to move to Private and Confidential Business – Respect**

Council to decide if the discussion is to be heard in public or private and confidential business. If the resolution is passed the public will be asked to leave the meeting

**12. Date of Next Meeting**

Tuesday 26<sup>th</sup> November at 630pm – Pye Green Community Centre

