

11th November 2024

Dear Councillor,

You are hereby summoned to attend the Town Council meeting of Hednesford Town Council to be held **on Wednesday 27th November 2024 at 630pm** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

The agenda and any supporting documents are enclosed for your consideration.

If you are unable to attend, please inform the Chair of Council or the Chief Officer.

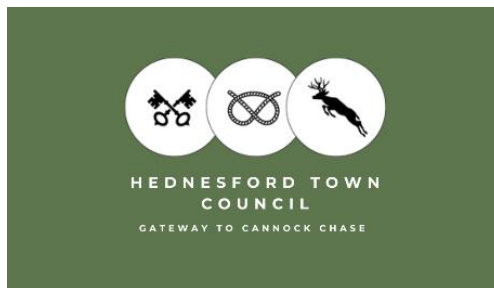
Yours sincerely,

Lindsey Smith

Chief Officer

Hednesford Town Council
Lindsey.Smith@hednesford-tc.gov.uk





Hednesford Town Council
Council Meeting Agenda

Wednesday 27th November 2024 @ 630pm

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford
The public are invited to attend the meeting in person

1. Apologies

2. Declaration of Interest

3. Previous Minutes

To review and approve the minutes of the Council Meeting held on 15th October 2024

4. Public Participation (max 20 minutes)

Public are able to raise any questions, queries, or comments to Full Council.

In accordance with the Standing Orders Members of the public (4i) will raise a hand and wait to be invited to speak by the Chair (4f) each member of the public will be permitted to speak for no longer than 5 minutes (4h) a question shall not require a response at the meeting nor start a debate on the question and will be provided at a later date.

Please ensure you leave your name and contact details with the Chief Officer in order for a response to be sent

5. Constitution

Cllr Laura Harrison resigned with immediate effect on 31st October 2024 due to personal reasons

A notice of casual vacancy was issued 5th November 2024 with a deadline of midnight on 26th November for any calls for an election

Update to be provided if known at time of meeting



6. Finance

- a. VAT Outcome update – RFO
- b. Internal Audit quote for 2024/2025 – RFO
- c. Quote from T Newman for full inspection and repair of the remainder of the roof – RFO
- d. Quote from ABI for heating and air conditioning maintenance
- e. Quote from Taundry Doors for new internal selection key switch
- f. Motion from Finance, Operations and Personnel Committee for full council to approve the budget/precept for 2025/2026
- g. Prosperity Fund – UKSPF update - Mind Your Local Business approved and launched. Neighbourhood Improvement project launched. Event planned for VE day 2025. Still looking for ideas for spend

7. Verbal Update from Committees/Officers

Finance, Operations and Personnel (FOP) – Cllr Ron Turville

- a. Next meeting 2nd December 2024

Regeneration and Community – Cllr Ann Turville

- a. Next meeting 3rd December 2024

Pye Green Community Centre Committee – Cllr Garry Samuels

- a. Next meeting 10th December 2024

Planning – Cllr Alan Pearson

- a. Committee met informally and carried out site visits due to timescales required for planning responses. No objections raised



b. Next meeting 7th January 2024

8. Verbal Update from Project Support Officer

9. Verbal Update from Community Officer

10. Motion from Community Officer

Motion to continue to allow the Function Room to be used for The Hub during 2025/2026, waiving hire costs, in the event of the current National Lottery Grant Application (2 years) not being successful. The Hub and room hire is currently funded through the Heart of England Communities Fund which ends December 2024.

11. Q2 Citizens Advice Report

12. Government Consultation regarding remote attendance and proxy voting (email sent to Members on 3rd November 2024)

In her **speech** to the Local Government Association Conference on 24 October, Angela Rayner MP said, "It's not our place, for example, to decide whether councillors should attend your meetings remotely or use proxy votes when they need to." She then announced a consultation to "let councils make the decision for themselves."

The consultation seeks views on introducing remote attendance and proxy voting in local authority meetings in England.

All parish and town council, county associations and individual councillors and clerks are encouraged to participate in this essential consultation.

Closes 11:59pm on 19th December 2024.

[Enabling remote attendance and proxy voting at local authority meetings - GOV.UK](#)

13. Motion to move to Private and Confidential business – CCTV Contract

Council to decide if the following issues/updates on are to be heard in public or private and confidential business. If the resolution is passed the public will be asked to leave the meeting



Council to agree and confirm amendments from CCDC:

Point 1 - 3.2 (d) We need to know what you want to be contained in the monthly report. What format is it to take? What date each month is to be submitted and to where/whom? This information when received will be submitted within the definitions section of the Contract.

Point 2 - 3.2 (e) Full details of what is required needs to be provided. "faults et al" is not sufficient. HTC need to be specific and definitive.

Point 3 - 3.2 (f, g, h,) It was not appropriate to list meeting dates in the main body of a contract. Schedule 2 has been added for this purpose.

Point 4 - 3.2(i) As point 1, this is not a place to add content of reports. Regarding "will be added prior to signing" legal have advised that this contract is being drafted by CCDC and have requested that any new information or requested amendments are to be passed to me and they will complete the drafting.

Point 5 - Amendments added by HTC on p11/12 referencing "of the date of this contract being entered into with HTC" have been removed as these are incorrect. Time starts to run from the date of the Contract, not from when one party has signed it.

14. Date of Next Meeting

Tuesday 4th February 2025 at 630pm – Pye Green Community Centre – unless otherwise resolved by Full Council

