



05<sup>th</sup> February 2025

Dear Councillor,

You are summoned to attend the meeting of the Pye Green Community Centre Committee to take place **at 7pm on Tuesday 11<sup>th</sup> February 2025 in Meeting Room 1** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

The matters for your consideration and any supporting documentation are attached for your information.

Please inform the Chair of Committee or Chief Officer if you are unable to attend.

Yours sincerely,

*Lindsey Smith*

Lindsey Smith  
Chief Officer  
Hednesford Town Council

[Lindsey.Smith@Hednesford-tc.gov.uk](mailto:Lindsey.Smith@Hednesford-tc.gov.uk)

Tel: 01543 424872



**Hednesford Town Council**  
**Pye Green Community Centre Committee Meeting**

**Tuesday 11<sup>th</sup> February 2025 at 7pm at PGCC**

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford  
The public are invited to attend the meeting in person.

**1. Apologies**

**2. Declarations of Interest**

**3. Minutes**

To review and approve the minutes of the previous PGCC Committee Meeting on Tuesday 10<sup>th</sup> December 2024

**4. Public Participation (max 20 mins)**

Members of the public are invited to attend in person to raise any issues, concerns or comments relating to Pye Green Community Centre. If a written response is required the member of the public is to leave their name and contact details with the Proper Officer

**5. Constitution**

Next full meeting of the Council is the Annual General Meeting – Committee to review delegations/Committee and advise Chief Officer by 3<sup>rd</sup> March of any changed proposals

**6. Operational/Maintenance Update/issues**

a. PGCC Officer Update

b. PGCC Occupancy

c. Roof Repair Update

d. Damage to carpark wall – actions resolved at full council on 04.02.25

e. Disabled Parking Bays – actions resolved at full council on 04.02.25

f. Door Security – actions resolved at full council on 04.02.25

g. Blind cord in Function Room Update

7. **Motion from Chief Officer to permit ad hoc free room use** – MR1 and MR2 for a newly established ASD Teen Support Group

8. **Motion to move to private and confidential business** – if the motion is passed members of the public will be asked to leave the meeting

9. **Date and time of next meeting**

Tuesday 8<sup>th</sup> April 2025 at 7pm

10. **Private and Confidential Business**

a. Booking rates

b. Admin fee

c. Terms and conditions – 4.8.1 – 4.9 – 13.5