

29<sup>th</sup> January 2025

Dear Councillor,

You are hereby summoned by the Chairman to attend the Extraordinary own Council meeting of Hednesford Town Council to be held **on Monday 3<sup>rd</sup> February 2024 at 10am** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

The agenda and any supporting documents are enclosed for your consideration.

If you are unable to attend, please inform the Chair of Council or the Chief Officer.

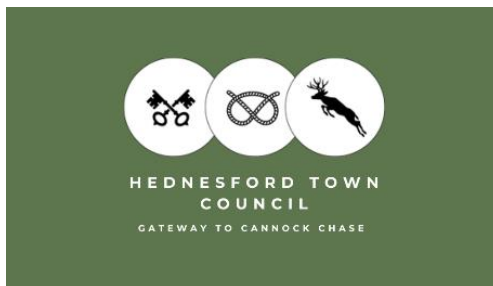
Yours sincerely,

*Lindsey Smith*

Chief Officer

Hednesford Town Council  
[Lindsey.Smith@hednesford-tc.gov.uk](mailto:Lindsey.Smith@hednesford-tc.gov.uk)





**Hednesford Town Council**  
**Extraordinary Town Council Meeting**

**Monday 03<sup>rd</sup> February 2025 @ 10am**

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford

Members of the public are invited to attend but there shall be no public participation permitted

1. **Apologies**

2. **Declaration of Interest**

3. **The Chairman requests to amend/remove the Chief Officers responsibility, as per the Committee Delegations 2024 resolved by full council** (agenda item 5 - 4<sup>th</sup> June 2024) (accepted as true record – 16<sup>th</sup> July 2024) to

**“Appoint all employees in accordance with the council’s staff structure and /or budget agreement”** (page 8 bullet point 12 Hednesford Town Council Committee Delegations 2024)

Copies of 4<sup>th</sup> June 2024 minutes , 16<sup>th</sup> July 2024 minutes and resolved Committee Delegations enclosed

4. **Date of Next Meeting**

Tuesday 4<sup>th</sup> February 2025 at 630pm

Signed:

Dated:

