



MINUTES OF FULL COUNCIL MEETING OF HEDNESFORD TOWN COUNCIL

Tuesday 18th March 2025 at 6:30 PM

Meeting held at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP

Present:

Cllr Alan Pearson (Chair)
Cllr Ronald Turville (Deputy Chair)
Cllr Ann Turville
Cllr Arthur Roden
Cllr Shirley Pearson
Cllr Garry Samuels
Cllr Debbie Cartwright
Cllr Carl White

In attendance from Hednesford Town Council:

Lindsey Smith – Chief Officer
Cheryl Kinsella – Finance Officer

Members of the Public:

There were 5 members of the public present

1. Apologies:

Cllr Paul Jones – Working
Cllr Sheila Cartwright – ill

2. Declaration of Interest

Cllr G Samuels – agenda item 7a

3. Previous Minutes

The Minutes of the Extraordinary Council Meeting held on 3rd February were reviewed and approved.

Proposed: Cllr A Pearson
Second: Cllr R Turville
Agreed: 5
Against: 0
Abstain: 3

The Minutes of Full Council Meeting held on 4th February were reviewed and approved.

Proposed: Cllr A Pearson

Second: Cllr R Turville

Agreed: 7

Against: 0

Abstain: 1

4. Public Participation

Representatives from Hednesford in Partnership read out a statement enquiring as to why Council reduced the funding for the Summer Festival and why UKSPF Funds were not available to support the Summer Festival. A formal written response from HTC to follow in due course

MOP enquired about process for how planning decisions are arrived at. A formal written response from HTC to follow in due course

5. Finance

a. Proposed: Cllr A Pearson

Second: Cllr G Samuels

Agreed: 7

Against: 1

Abstain: 0

Action: Council resolved to utilise CIL funds to complete the UKSPF Community Art project

b. RFO updated on the Risk Assessment Policy, the Risk Assessment document and shared some recommendations that had come back from the fire risk assessment and enquired if there was any feedback or questions from Council

Proposed: Cllr A Pearson

Second: Cllr G Samuels

Agreed: 8

Against: 0

Abstain: 0

Action: Council approved Risk Assessment Policy

Proposed: Cllr G Samuels

Second: Cllr R Turville

Agreed: 8

Against: 0

Abstain: 0

Action: Council approved the Risk Assessment

6. Verbal Update from Committees/Officers

a. Finance, Operations and Personnel

- i. Cllr R Turville led a discussion to see if money can be found to host a Christmas event for young people in Hednesford. It was agreed it was a lovely idea but that the budget had already been set. Idea to be put on hold
- ii. Cllr R Turville led a discussion to develop a newsletter for Hednesford. A discussion followed about the need to inform residents and of the pros and cons together with potential high printing costs. Cllr G Samuels suggested having 'Hubs' within the community where copies could be collected from for non-digital residents. Chief Officer advised that a newsletter has potential to link in with Annual Town Assembly report. Council wish to explore this further

Proposed: Cllr R Turville
Second: Cllr D Cartwright
Agreed: 8
Against: 0
Abstain: 0

Action – Officers to ascertain costs for non-digital newsletter

b. Regeneration and Community

Cllr A Turville updated on the VE day event on 8th May 2025

c. Pye Green Community Centre

Cllr G Samuels updated that the last PGCC Committee was mainly updates from previous actions and that PGCC Committee had agreed the free use of MR1 and MR2 on Mondays from 7-9pm to support a newly established Teen ASC Social group

Proposed: Cllr A Pearson
Second: Cllr G Samuels
Agreed: 8
Against: 0
Abstain: 0

Action: Council resolved the free use of MR1 and Mr2 for Teen ASC social group

d. Planning

Cllr A Pearson gave an update on planning applications visited by committee members and informed that HTC cannot influence the decisions made by District and can only comment on planning applications

8. Chief Officer update

- a. Chief Officer updated that the CCTV contract is ready to be signed. Cllr R Turville informed that Council owe the Chief Officer and big thank you for progressing this. Council had previously resolved to accept the CCTV contract.

Action: Cllr A Pearson signed CCTV Contract

- b. PGCC Officer – Chief Officer updated that the 10 applications have been received for the PGCC Officer post and interviews are scheduled for 03rd April 2025
- c. VE Day Update – Chief Officer informed that CCDC had asked Council to utilise UKSPF funds to deliver an event for VE Day 80 on 8th May 2025 from 130pm to 5pm in Anglesey Gardens and that Council were working with several community partners to coordinate this. Chief Officer shared information flyer
- d. Chief Officer provided an update in the installation of the door security at PGCC
- e. Chief Officer provided an update on the progress of works for the carpark at PGCC

9. Community Officer

Chief Officer provided verbal update on behalf of Community Support Officer

Action: A copy of the report to be made available to Council following the meeting

11. Project Support Officer

Chief Officer provided a verbal update on behalf of Project Support Officer regarding ongoing projects

Cllr A Pearson shared information about a missing fingerpost sign on Belt Road, outside Jubilee pub, which was taken out some time ago. Derek Davis had confirmed

that County had it and Cllr A Pearson feels that it should be located back to its original location

Action: A copy of the report to be made available to Council following the meeting

14. Date of next meeting

Tuesday 29th April 2025 at 630pm

The meeting closed at 7:45 pm

Signed:

Dated:

Draft