



31<sup>st</sup> March 2025

Dear Councillor,

You are summoned to attend the meeting of the Pye Green Community Centre Committee to take place **at 7pm on Tuesday 8<sup>th</sup> April 2025 in Meeting Room 1** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

The matters for your consideration and any supporting documentation are attached for your information.

Please inform the Chair of Committee or Chief Officer if you are unable to attend.

Yours sincerely,

*Lindsey Smith*

Lindsey Smith  
Chief Officer  
Hednesford Town Council

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**Hednesford Town Council**  
**Pye Green Community Centre Committee Meeting**

**Tuesday 8<sup>th</sup> April 2025 at 7pm at PGCC**

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford  
The public are invited to attend the meeting in person.

**1. Apologies**

**2. Declarations of Interest**

**3. Minutes**

To review and approve the minutes of the previous PGCC Committee Meeting on Tuesday 11<sup>th</sup> February 2025

**4. Public Participation (max 20 mins)**

Members of the public are invited to attend in person to raise any issues, concerns or comments relating to Pye Green Community Centre. If a written response is required the member of the public is to leave their name and contact details with the Proper Officer

**5. Operational/Maintenance Update/issues**

- a. PGCC Officer Update
- b. Occupancy
- c. Function Room Blinds quote
- d. Vending Machine at PGCC
- e. Cllr Moody Bench
- f. UKSPF PGCC Update

**6. Community Officer Update**

**7. Events**

- a. PGCC 50<sup>th</sup> Anniversary – Cllr G Samuels
- b. Next Fish and Chip Supper – Cllr G Samuels
- c. Community Meeting - Cllr G Samuels

- d. Hednesford Got Talent – Cllr D Cartwright
- e. Old Time Tea Dances – Cllr D Cartwright

**8. Motion to move to private and confidential business** – if the motion is passed members of the public will be asked to leave the meeting

**9. Date and time of next meeting**

To be confirmed following Annual Town Meeting

**10. Private and Confidential Business**

- a. Revised Booking rates – to agree amendments
- b. Staff Structure following retirement of Facilities Caretaker

Signed:

Date: